Ad Astra Infant School
Sherborn Crescent
Poole, Dorset
BH17 8AP
Tel: 01202 602113
Email: aaisoffice@teachpoole.com

Haymoor Junior School
Ashdown Close
Poole, Dorset
BH17 8WG
Tel: 01202 659290
Email: hjsoffice@teachpoole.com

CEO : Mrs Kate Carter BA (Hons) PGCE NPQH
Ad Astra Infant School Headteacher: Mrs Clare Tantrum BSc (Hons) PGCE
Haymoor Junior School Headteacher: Miss Lucy Waterhouse BA (Hons) PGCE NPQH
TEACH Trust Poole
Trust Excellence Aspiration Collaboration Honesty

Article 28: Children have a right to a primary education.

30th October 2026

Instrument hire

Dear Parents/Carers,

The music department is busy setting up all the instrument lessons and clubs and the children have made a great start to their exciting journey.

If you have arranged instrument lessons for your child and need to hire an instrument, please follow the bullet points below:

- Complete an instrument hire form and return to school.
  (These can be found on the school website or please print and return the form below).
- Settle the £25 hire fee on Arbor (please look on school shop).
- Once the **payment and form** have been received, the instrument will be sent home.

Drum kits and keyboards do not need to be bought into school as we have resources in the music room that the children will use for their lessons.

Please contact me if you have any further queries on music@teachpoole.com.

Yours sincerely

K Turner

Mrs Turner
Community and Music Performance Director

TEACH Trust Instrument Hire Contract

This contract sets out the terms of agreement between:

The lender;

TEACH Trust, Canford Heath Infant School, Learoyd Road, Canford Heath

The Hirer:

School	
Class	
Name	

Fee: **£25 for the whole academic year**

Instrument type:	Identity number (for school use)

Length of hire:

Starting date	Return date

Agreement Details:

- On return of this contract, the hirer will be given the instrument in their first lesson.
- The instrument must be always kept in a safe place at home.
- When in school, the instrument must be kept in a safe place in the classroom.
- Only the child hiring is permitted to use the instrument.
- No stickers may be put on the cases or instruments.
- It is an expectation that this instrument is brought into school and used every week for lessons.
- **Any damage to the case or instrument must be reported to the school music leader immediately.**
- **In the event of damage, any repair fee will be passed back to the hirer.**
- It is the responsibility of the hirer to purchase strings, resin, reeds or items needed for upkeep.

Community and Music Performance Director:

Mrs Rebecca Turner	TEACH Trust	*R Turner*

Child signature .....

Parent / Carer Signature ..... Date .....

Parent / Carer name .....

1 - PLEASE COMPLETE AND RETURN THIS FORM TO THE SCHOOL OFFICE
2 – ONCE RECEIVED, PLEASE SETTLE THE PAYMENT ON ARBOR
3 - ONCE PAYMENT IS RECEIVED, THE INSTRUMENT WILL BE GIVEN TO YOUR CHILD