



Registered Address: Canford Heath Infant School, Learoyd Road, Poole, BH17 8PJ
Telephone: 01202 380015 Email: contact@teachpoole.com
Company Number: 09484306

9th July 2021

Dear parents and carers,

Breakfast Club and Buddy Club

As we near the end of another academic year, we would like to thank all parents and carers who have entrusted our fantastic Breakfast and Buddy Club staff with their children. We have received lovely comments and feedback in relation to our wraparound care provision.

We have been reviewing the booking processes that we currently have in place for both Breakfast and Buddy Club. For ease, and to streamline the process, we would like to now request that you complete your Breakfast and Buddy Club registration forms on your school website. You will still need to do this if your child is already registered.

Please note that, in line with our Terms and Conditions, you will NOT be able to book your child's sessions on schoolgateway unless your Breakfast Club and / or Buddy Club application form has been completed and submitted to us as we will only release your child onto the system manually once your application form has been received. This is for safeguarding reasons, and no exceptions will be allowed.

Breakfast Club Application Form:

To access the application form, please click on the 'Key Parent Information' tab and then the 'Breakfast Club' tab. By clicking the 'Breakfast Club Application Form' tab, you will be able to complete the form online.

Buddy Club Application Form:

To access the application form, please click on the 'Key Parent Information' tab and then the 'After School Club – Buddy Club' tab. By clicking the 'Buddy Club Application Form' tab, you will be able to complete the form online.

Please ensure that you submit your Breakfast Club application form and/ or Buddy Club application form by **1200 hours on Thursday 22nd July 2021** to allow time for your application to be processed and your schoolgateway account to be activated. Any Breakfast Club and/or Buddy Club application forms received after this date may not be processed until September 2021, which will result in a delay for in session availability. Schoolgateway will be open from Tuesday 3rd August for you to book your preferred sessions from September 2021, but **ONLY** on receipt of your completed application form.

Please ensure that **any childcare vouchers** are raised with your provider by the 27th July 2021 as these take time to process. Once you have received your childcare voucher confirmation, we ask that you email the dedicated Buddy Club email address below, clearly stating your child's name, school and the split of your funds. In order to avoid a delay in booking your sessions, this information should be emailed to us by the 3rd August 2021.



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Canford Heath Infant School

[canford_heath_infant_school](https://www.instagram.com/canford_heath_infant_school)

Canford Heath Junior School

[canford_heath_junior_school](https://www.instagram.com/canford_heath_junior_school)

Ad Astra Infant School

[ad_astra_infant_school](https://www.instagram.com/ad_astra_infant_school)

Haymoor Junior School

[haymoor_junior_school](https://www.instagram.com/haymoor_junior_school)

We are delighted to advise that we have not increased the charges for Breakfast or Buddy Club from September 2021. Breakfast Club is open from 0745 hours.

Buddy Club will run for the following sessions upon our return to school in September 2021:

Buddy One – Homework Club - £5.00 per session.

3.00pm – 4.30pm - Support with homework, plus a drink and a snack

Buddy Two – Short Buddy Club - £5.00 per session

3.00pm – 4.30pm - Games and activities, plus a drink and a snack

Buddy Three – Full Buddy Club - £12.00 per session

3.00pm – 6.00pm – Games and activities, plus a light supper, drinks and snack.

(Homework can also be completed at the start of Buddy Three, if required. Please email to request this.)

Please note, unfortunately, due to staffing shortages we are unable to offer Buddy One – Homework Club on a Friday and therefore, you will only be able to book Buddy 2 – Short Buddy Club, or Buddy 3 – Full Buddy Club on a Friday from September 2021.

Please note that both Breakfast Club and Buddy Club sessions are very popular, places are limited and are offered on a first come, first served basis.

If you have any questions, or would like any further assistance, please do not hesitate to contact me on:
buddyclub@teachpoole.com

Kind regards,



Mrs Cathryne Packham
Breakfast and Buddy Club Lead



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